



## **LOCAL EMERGENCY PLANNING COMMITTEE MEETING Minutes**

The primary mission of the LEPC is to be an effective community network for planning for emergency management of incidents involving spills or releases of hazardous materials.

LEPC minutes for March 22, 2016.

Meeting brought to order at 7:02 pm at the Albion Fire Station by Chair Amy Zaruba.

Amy opened the meeting stating that the Open Meeting Laws were available.

Attendees: Tom Smith, Richard Good, Jenice Stevenson, Amy Zaruba, Sachin Badgade, Sara Moeller, Denny Johnson, John Jones-Red Cross, Pastor Frerichs, Josh Thayer, Jim Dickerson, Darrel Thorin, Hilary Maricle, Neil Baumgartner, Jay Wright, Brent Lipker.

Minutes from the January 18<sup>th</sup> meeting were read by Jenice. Motion for Approval by Jim Dickerson and Second by Sacchin.

John Jones gave additional information on the Smoke Alarm project. Red Cross will staff a toll free telephone number during the mornings to accept pre-registrations. Press releases will be put in area newspapers and information will be sent to Pastor Frerichs to pass on to the Boone County churches. Fire Departments will chair the project in their communities and will need additional assistance for individuals and organizations. Denny Johnson suggested getting information into the schools before the summer break. It was decided to have a minimum age requirement of 14 years to be able to install. Sara Moeller stated the Valero employees will be available to assist in their respective communities. Since this is a 5 year project we will focus on the residents in our communities first.

Valero Tabletop Committee held a follow-up meeting with objective of forming a Community Evacuation Plan and improved communication.

Darrel Thorin made a motion and Second by Richard Good to leave officers for the next year as is: Chair Amy, Vice Richard, Sec/Tres. Jenice, Information Officer Tom Smith. With no objections motion carried.

Updated LEPC manuals were presented to Fire Department representatives. Tier II Reporting is still a work in progress and Tom explained that local Emergency Coordinators need to visit the reporting facilities and get information for vulnerable areas. A vulnerable area is ¼ mile radius of the HazMat incident. Tier II reports are required to be filed annually with a copy going to the fire department, DEQ, and LEPC.

Shelter in Place flyers are being reviewed and will be available during the fair and also passed out during the Smoke Alarm Project.

LEPC will continue to meet quarterly on the first Tuesday of the month. June 7, Sept 9, were set with Tom putting the additional dates together and getting to members.

A list of Mass Care shelters was passed out and the group made the necessary corrections. This process is done every 5 years.

Mass Warning System is in place and templates are completed for dispatchers to fill in pertinent information to be shared. Signup has been very minimal in the County. Everyone needs to work to inform residents of the value. A press release will be in area papers next week. The signup information will be included on all handouts from Region 44.

Siren testing will be done March 24<sup>th</sup> in the county. Each community is asked to get information to Tom regarding location, age, style etc. of their sirens. Funding is available for updating on a cost share basis.

Cert is progressing in Nance and Merrick Counties. Boone County will make a third attempt to form a group possibly during late spring or summer. Nance County will be hosting an Area Search and Rescue in June and a Social Media and Emergencies in July that is open to Boone County LEPC members.

No Public Comment

Next meeting will be held at the Albion Fire Station on June 7, 2016 at 7:00pm

Meeting adjourned at 8:32pm.

Respectfully Submitted:

Jenice Stevenson  
Boone County LEPC Secretary and Treasurer